COVID-19 FIVE PHASE ROAD MAP BACK TO WORK				
Panic	Capital & Expense Planning	Cash Flow Analysis & Planning	Identify Opps in the Practice	
 Communicate with patients Communicate with team Research HR laws Identify and cancel all non- essential dental treatment 	 Furlough and/ or layoff team members Decide on the team needs and reduced working hours Decide which days and hours your practice might be open for emergencies 	 Work on 12 week (weekly) cash flow worksheet to understand where you stand today, the next 30 days and the next 12 weeks Negotiate debt payments, rent, mortgages etc Apply for government grants Cancel monthly recurring expenses and discuss delaying supplier payments For NHS/Mixed practices - discuss NHS payments and redeployment with staff and clinical team 	<list-item><list-item></list-item></list-item>	

PHASE 2

PHASE1

PHASE 3

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Plan for Re-entry & Go Live

- Know NHS and CQC requirements when opening
- Human Capital needs what team members start on which days
- Build Schedule (run reports to identify urgent cases that need to get in sooner)
- Strategies on managing back logs (open extra hours, days etc.)
- Understanding re-entry may most likely be a slow process. What are you going to do in your practice to manage this?
- Evaluate initiatives to keep your team and patient safe and healthy (extra PPE, new COVID relevant protocols, diary management etc.)

PHASE 5